

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

October 5, 2015

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Proper called the meeting to order at one minute past seven o'clock. (7:01) p.m.

Chairman Proper asked the members to pause for a moment of silence.

Chairman Proper asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, Joe Womer, Dwight Proper

Absent: Randy Seitz, Sue Clarke, David Graham

Also Present: Mario Fontanazza, Karen Jez

Mr. Proper requested approval of the September 8, 2015 meeting minutes.

Mrs. Woods, seconded by, Mr. Carson, moved to approve the Minutes of the September 8, 2015 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 10/5/2015 was submitted for information.

Mrs. Woods, seconded by Mr. Carson, moved to accept the Treasurer and Secretary's Report as of 10/5/15. Motion unanimously carried.

A list of bills in the amount of \$779,092.30 was presented for approval.

Mrs. Woods, seconded by Ms. Motzer moved to approve the list of bills as presented.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, Joe Womer, Dwight Proper

Nayes: None, motion carried.

Mr. Graham arrived at 7:04 p.m.

Under Communications, Mr. Fontanazza highlighted some things discussed in the Minutes of the Professional Advisory Committee Meeting of 10/1/15, the calendar of events and the enrollment report as of 10/5/15.

Mrs. Woods, seconded by Mr. Carson, moved to approve action items 8. a) – e) in one motion as follows:

- a) Action: Approve Patrick Adams to attend the PACTA Executive Committee meeting and General membership meeting October 8 – 9, 2015 in State College at a cost not to exceed \$400.00. Funding – Local
- b) Action: Approve Tammy Botts to attend the Attendance/Child Accounting Professional Association Conference November 4th – 6th, 2015 in Hershey at a cost not to exceed \$1,100.00. Funding - Local
- c) Action: Approve additions to the substitute instructor list.
- d) Action: Adopt a resolution of Memorandum of Understanding with the Bureau of Career and Technical Education for Participation in the BCTE Technical Assistance Program for the 2015-2016 school year.
- e) Action: Approve 3 individuals to attend the Integrated Learning Conference in State College, PA on November 4 – 6, 2015 at a cost not to exceed \$2,000.00 – Funding Local

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, Joe Womer, David Graham, Dwight Proper

Nayes: None, motion carried.

Mr. Adams reported on the 2016-2017 budget timeline and discussed the Final Report for the 2014-2015 school year.

Mr. Fontanazza reviewed his activities.

Chairman Proper asked if there was any old business. None was noted.

Under New Business, Chairman Proper requested approval of a Welding Technology fieldtrip to Fabtech 2015 in Chicago, IL on November 10th and 11th. Funding – Local not to exceed \$300.00.

Mrs. Woods, seconded by Ms. Motzer, moved to approve the Welding Technology fieldtrip to Fabtech 2015 in Chicago, IL on November 10th and 11th. Funding – Local not to exceed \$300.00.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, Joe Womer, David Graham, Dwight Proper

Nayes: None, motion carried.

Also under New Business, Chairman Proper requested approval of additions to Occupational Advisory Committees.

Mrs. Woods, seconded by Mr. Womer, moved to approve additions to Occupational Advisory Committees.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Ron Lytle, Susan Motzer, Karen Woods, Joe Womer, David Graham, Dwight Proper

Nayes: None, motion carried.

Upon motion by Mrs. Woods, seconded by Ms. Motzer, the meeting adjourned at seven twenty (7:20) p.m.

Recorded by,

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is displayed on a light gray rectangular background.

Patrick M. Adams
Secretary, Joint Committee